

# Using Audio to Amplify Impact and Student Voices!

Basic skills for recording and integrating audio in language learning with Adobe Audition



# WE ARE LOOKING FORWARD TO SEEING YOU AT THE WORKSHOP!



To get the most benefit from our hands-on session, please take a few moments now to prepare your workstation.

To prepare for this workshop, please have access to Audition and (recommended) a headset microphone connected to your computer.

All IU affiliates have free access to the entire Adobe Creative Cloud suite of software (including Audition) both on campus and for installation on your personal workstation (*PC and Mac*). Despite having “Cloud” in the name, many of the Adobe applications require downloading and local installation on your computer. The following slides will show you how to complete this installation.

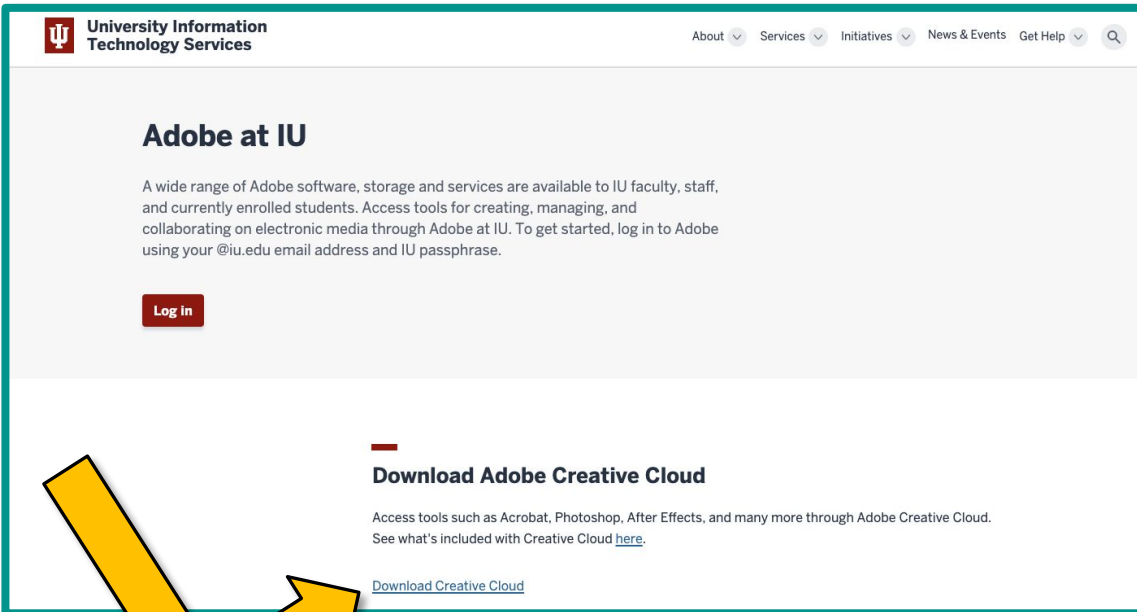
If you need a headset, consider borrowing one free of charge from CeLT. You may learn more and submit a request at:

<https://celt.indiana.edu/labs/equipment/>

# To Prepare for the Workshop

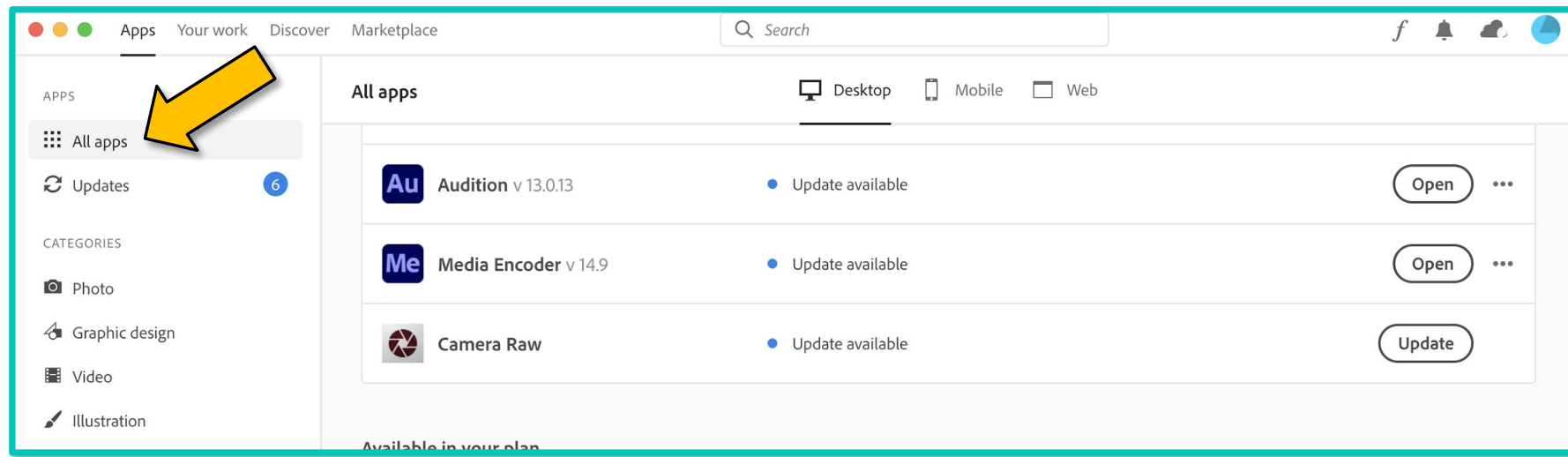
Installing the CC Suite and Adobe Audition will take around 15 minutes, depending on your internet speed and other factors, so be sure to begin this process well ahead of the workshop.

- **Step 1:** To begin the process, visit <https://adobe.iu.edu>
- **Step 2:** Locate the heading “Download Adobe Creative Cloud” and click the link Download Creative Cloud.
- **Step 3:** Follow the IU login prompts.
- **Step 4:** In the page that opens, under "Creative Cloud Apps", find Desktop Downloads.
- **Step 4:** Locate "Creative Cloud", click Download. This will download the Creative Cloud management application. Once it has downloaded, complete the local installation.



If you have difficulty with any of these steps, please visit the IU Knowledge Base article on installing CC: <https://kb.iu.edu/d/bffs>



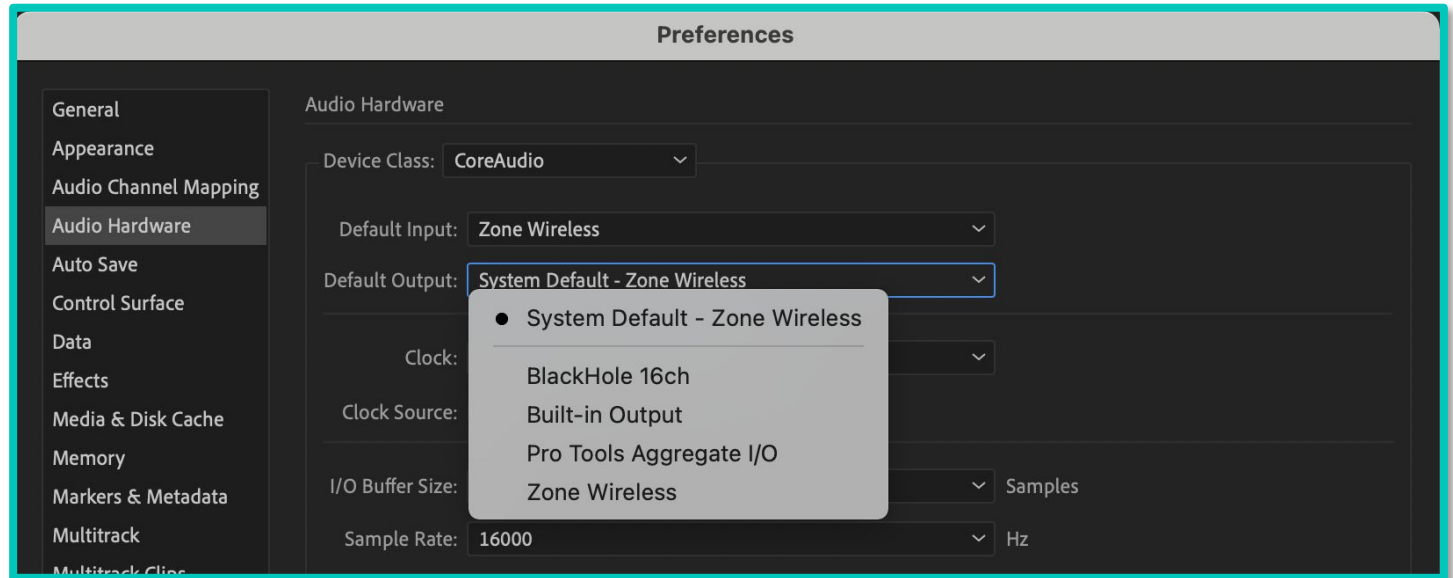
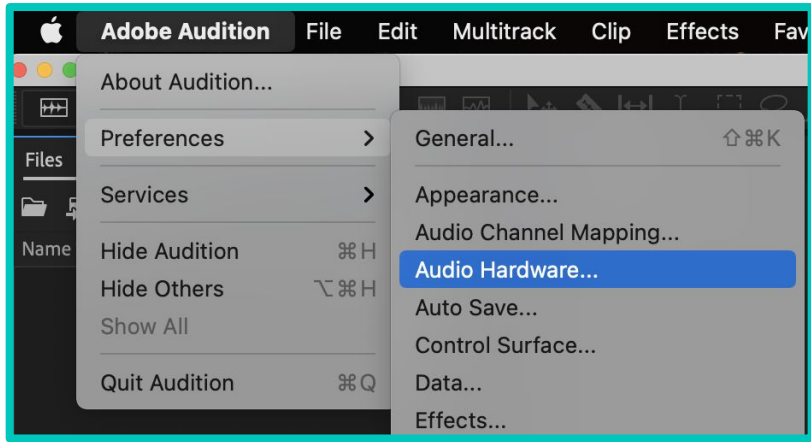


**Now that the Creative Cloud manager has installed, let's download the Audition software.**

- ❑ **Step 1:** The Creative Cloud manager application may open automatically, or you may need to search for it on your computer.
- ❑ **Step 2:** You will need to log in with your IU username followed by **@iu.edu** (*username@iu.edu*), then wait for redirection to enter your IU username and passphrase in the IU login screen that opens.
- ❑ **Step 3:** After completing the log in, return to the CC manager and find the "All Apps" tab on the left.
- ❑ **Step 4:** Locate Audition under the "Available in your plan" heading and click Install to download the program.
- ❑ **Step 5:** Once the download and installation completes, Audition will move to the "Installed" heading and will offer an "Open" button to start the software.

**If you have difficulty with any of these steps, please visit the IU Knowledge Base article on installing CC: <https://kb.iu.edu/d/bffs>**





## Finally, let's quickly check your audio settings.

- ❑ **Step 1:** Launch Audition (with the “Open” button) from the “Installed” list of apps in the Creative Cloud manager.
- ❑ **Step 2:** At the top of the screen, navigate to **Edit > Preferences > Audio Hardware** (or Adobe Audition > Preferences > Audio Hardware on Mac).
- ❑ **Step 3:** With your headset plugged into your computer, click the drop-down arrow next to “Default Input” and verify that your device is appearing. “System Default” should automatically select your headset source when it is plugged in, but it’s best to check.
- ❑ **Step 4:** Do the same with the “Default Output.”
- ❑ **Step 5:** Click “Okay” at the bottom of the Preferences panel, and you are good to go! These settings should be retained the next time you open the program.





**We look forward  
to seeing you  
soon!**



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**If you need help with any of these  
tasks, contact Rebecca at:**

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Phone: **812-855-0005**

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Website:  
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